

Coronavirus: Frequently Asked Questions (FAQ)

What is BAE Systems doing to protect employees?

- The company has issued a temporary travel ban to several countries. In addition, we are following the recommendations of the federal government and the Centers for Disease Control and Prevention. Please be aware that the government has mandated a temporary 14-day quarantine for all U.S. citizens who are returning from travel to or through China. Foreign nationals may be barred from entry and may also be subject to a mandatory quarantine. Learn more and stay up to date on quarantines by visiting [the Department of State](#).

What are we doing to ensure visitors are held to precautionary standards?

- We encourage all employees to be proactive in conversations with visitors. In advance of meetings, ask if any of your invited guests have been on travel to countries on the temporary ban list. If the answer is yes, err on the side of caution, and either postpone the meeting until the 14-day waiting period has passed, or use Webex or telepresence technology to connect virtually.

Are we sanitizing our facilities more frequently?

- We regularly sanitize all our facilities with commercial-grade cleaning products. We encourage any employee who is feeling ill to please stop the spread of germs by following proper handwashing procedures and, when possible, working from home until the illness has passed. If you are unable to work from home, please speak with your manager and HR business partner about what options are available to you.

What happens if we have an exposure instance at one of our facilities?

- In the event an exposure occurs, coordination will occur between Safety, Health, & Environment; HR; and Security. Incidents will be treated on a case-by-case basis.

How are we making our travel ban and quarantine decisions?

- We are following the guidance of the Centers for Disease Control and Prevention and using [their three-tier approach](#):
 - **Level 1** – Watch Level: No restrictions beyond normal. Coronavirus team identifies BAE Systems and Industry events that may be impacted in any country that is level 1 and has a significant upward trend in number of cases in a BAE watch list.
 - **Level 2** – Alert Level: Assess current cases, business need, industry movement, State department guidance, and potentially move the country to Travel Rating of 5. Consider employee waiting periods on a case-by-case basis.

- **Level 3** – Warning Level: Maintain Travel Rating of 5. Ask employees not to return to work for 14 days.
- Visit the CDC for [up-to-date guidance on travel](#). They also have [general information on the virus](#).
- **Please note:** In line with our industry peers and the precedents set by governments around the world, BAE Systems has instituted a 14-day waiting period for employees who have traveled in or through countries with a CDC level 3 status.